



## REQUIREMENTS FOR CONTINUING CERTIFICATION PROGRAM POLICY

*Effective: October 2017*

All candidates wishing to renew their certification must meet published eligibility requirements for the Continuing Certification Program (CCP). Candidates will be considered to have met the requirements for renewal under the following terms:

1. Continuously hold a current, active, and unrestricted license to practice medicine in the United States or its territories or any province of Canada
2. Complete the HMDCB self-reflection exercise, recommended in the third year
3. At the time of application demonstrate at least 480 hours of broad hospice related activities\* during the CCP period
4. Obtain 75 points of continuous learning every three (3) years; a total of 150 during the CCP period. Points may be earned through Continuing Medical Education (CME) and Professional Activities. Certificants must obtain a minimum of 54 points through CME and up to 21 points through Professional Activities every three years.
5. Conform to HMDCBs code of ethics
6. Successfully pass the hospice medical director certification CCP examination

\*Hospice-related activities are defined as activities within the hospice setting as outlined in the content blueprint (eg, engagement in IDG, patient care, certification process, medication management, participating in performance improvement, and administrative activities).

It is the responsibility of the certificant to apply for renewal of certification by the required application date. HMDCB shall attempt to provide renewal notices to all HMDCB certificants prior to the expiration date of the current credentials. Failure to receive a renewal notice does not relieve the certificant of the responsibility to apply for renewal prior to the application deadline date.

All continuing medical education that links to the HMDCB Content Blueprint is accepted.

Each renewal cycle is 6 years in length, beginning the year the certification or CCP examination is completed. The cycle ends November 30 of the sixth year. During each 3-year cycle, 75 points of continuous learning are required.